



# CALVERT-ST. MARY'S METROPOLITAN PLANNING ORGANIZATION



**Calvert County Government**  
*Steven R. Weems, County Commissioner*  
*Commissioner*

**Maryland Department of Transportation**  
*James F. Ports, Jr. Secretary of MDOT*

**St. Mary's County Government**  
*Todd B. Morgan, County*

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May 26, 2022

Tyson Byrne, Regional Planning Manager  
Office of Planning and Capital Programing  
Maryland Department of Transportation  
7201 Corporate Center Drive  
Hannover, Maryland, 21076

RE: APPROVAL OF C-SMMPO FY 2021-2024 TIP ADMINISTRATIVE MODIFICATIONS FOR CAPITAL ASSISTANCE FOR TRANSIT SERVICES PROVIDED BY CALVERT AND ST. MARY'S COUNTIES

Dear Mr. Tyson Byrne,

This letter is to inform you that C-SMMPO approves the administrative modifications for two transit projects in the Calvert-St. Mary's Metropolitan Planning Organization's FY 2021-2024 Transportation Improvement Program (TIP) as revised.

The first modification decreases Section 5311 and 5307 federal funding, while increasing Section 5339 federal funding in FY 2023 for Capital Assistance for Transit Services provided by Calvert County (TIP ID #C-2018-10). The cost of the project increases by \$198,320, which includes \$39,764 in State matching funds for a total project cost of \$1.16 million. This increase in capital assistance to Calvert County will provide additional funding for continued preventive maintenance, the purchase of two small replacement buses, and seven electronic fareboxes.

The second modification decreases Section 5311, 5307 and 5339 federal funding in FY 2023 for Capital Assistance for Transit Services provided by St. Mary's County (TIP ID #S-2018-12). The cost of the project decreases by \$763,597, and the total project cost will be \$2.66 million. St. Mary's County will continue to receive funding for preventive maintenance and the planned replacement two small buses.

We note that the information provided regarding the changes as proposed to be in order and necessary by MDOT and subsequently endorsed by the C-SMMPO. The proposed action will not impact scheduling or funding availability for other projects in the TIP, which continues to be fiscally constrained.

Sincerely,

A handwritten signature in black ink that reads "William B. Hunt". The signature is written in a cursive style with a large, prominent "W" and "H".

William B. Hunt, AICP  
Director, Department of Land Use & Growth Management  
St. Mary's County Government



Larry Hogan  
Governor  
Boyd K. Rutherford  
Lt. Governor  
James F. Ports, Jr.  
Secretary

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April 18, 2022

Mr. Ben Cohen  
Calvert-St. Mary's Metropolitan Planning Organization  
St. Mary's County Government, Land Use & Growth Management  
P.O. Box 653  
41770 Baldrige Street  
Leonardtown, MD 20650

Dear Mr. Cohen:

The Maryland Department of Transportation (MDOT) requests administrative modifications for two transit projects in the Calvert-St. Mary's Metropolitan Planning Organization's FY 2021-2024 Transportation Improvement Program (TIP) on behalf of the MDOT Maryland Transit Administration (MDOT MTA).

The first modification decreases Section 5311 and 5307 federal funding, while increasing Section 5339 federal funding in FY 2023 for Capital Assistance for Transit Services provided by Calvert County (TIP ID #C-2018-10). The cost of the project increases by \$198,320, which includes \$39,764 in State matching funds for a total project cost of \$1.16 million. This increase in capital assistance to Calvert County will provide additional funding for continued preventive maintenance, the purchase of two small replacement buses, and seven electronic fareboxes.

The second modification decreases Section 5311, 5307 and 5339 federal funding in FY 2023 for Capital Assistance for Transit Services provided by St. Mary's County (TIP ID #S-2018-12). The cost of the project decreases by \$763,597, and the total project cost will be \$2.66 million. St. Mary's County will continue to receive funding for preventive maintenance and the planned replacement two small buses.

The details of these modifications can be found in the attached request memoranda. The proposed actions will not impact scheduling or funding availability for other projects in the TIP, which continues to be fiscally constrained.

Mr. Ben Cohen  
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If you have questions or need additional information, please contact Dan Janousek, Office of Planning and Capital Programming (OPCP) Regional Planner at 410-865-1098, or via email at [djanousek@mdot.maryland.gov](mailto:djanousek@mdot.maryland.gov) for assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Heather Murphy". The signature is fluid and cursive, with a long horizontal flourish at the end.

Heather Murphy  
Director, OCP MDOT

Attachment

cc: Mr. Dan Janousek, Regional Planner, OCP, MDOT



Larry Hogan  
Governor  
Boyd K. Rutherford  
Lt. Governor  
Gregory Slater  
Secretary  
Holly Arnold  
Administrator

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**TO:** MS. HEATHER MURPHY, DIRECTOR  
MDOT OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**ATTN:** MR. TYSON BYRNE, MANAGER  
MDOT OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**FROM:** MS. KATE SYLVESTER, DEPUTY ADMINISTRATOR *KS*  
MDOT MTA OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**DATE:** April 4, 2022

**SUBJECT:** Administrative Modification to the FY 2022-2025 CSMMPPO TIP

MDOT MTA is requesting an administrative modification to the FY 2022-2025 CSMMPPO TIP for Calvert County Capital Assistance.

MDOT MTA is decreasing Section 5311 federal funding for capital assistance by \$14k and decreasing Section 5307 by \$4K, both in FY 2023. Additionally, MDOT MTA is increasing Section 5339 by \$177k in FY23. Calvert County will be receiving funding to provide continued Preventive Maintenance, two small replacement buses, and seven electronic fareboxes.

The proposed action will not impact scheduling or funding availability for other projects in the current TIP, which continues to be fiscally constrained.

After your review, please process the requested Administrative Modification for inclusion in the FY 2022-2025 CSMMPPO TIP. If you have any questions, please do not hesitate to contact Ms. Erika Falk, MDOT MTA Office of Planning and Capital Programming, at 410-767-3135 or via email at [efalk@mdot.maryland.gov](mailto:efalk@mdot.maryland.gov).

cc: Mr. Dan Janousek, Regional Planner, and Mr. Tyson Byrne, Regional Planning Manager, Office of Planning & Capital Programming, MDOT

**Calvert - St. Mary's  
Metropolitan Planning Organization  
FY 2022-2025  
TRANSPORTATION IMPROVEMENT PROGRAM  
CAPITAL**

**Project Code:** \_\_\_\_\_ **STIP #:** C-2018-10 \_\_\_\_\_

**Project Name:** Small Urban Transit System  
(Calvert County Transit)

**Improvement Description:** Capital Assistance for Transit Services provided by Calvert County

**Responsible Agency** Maryland Department of Transportation/Maryland Transit Administration

**Funding:** Various      **Ratio:** 80% Federal  
10% State  
10% Local

**Comments/** Capital Assistance will enable Calvert County to continue to operate public transit service. The following projects will be funded; Fare boxes, Small Bus Replacement and Preventive Maintenance.  
**MPO App.**

Project	Funding Source	FY2022	FY2023	FY2024	FY2025	FY 2022 - 2025 TOTAL
Section 5311	<b>Federal</b>	\$ 109,248	\$ 94,800	\$ 109,248	\$ 109,248	\$ 422,544
	<b>State</b>	\$ 13,656	\$ 11,850	\$ 13,656	\$ 13,656	\$ 52,818
	<b>Local</b>	\$ 13,656	\$ 11,850	\$ 13,656	\$ 13,656	\$ 52,818
Section 5307	<b>Federal</b>	\$ 29,040	\$ 25,200	\$ 29,040	\$ 29,040	\$ 112,320
	<b>State</b>	\$ 3,630	\$ 3,150	\$ 3,630	\$ 3,630	\$ 14,040
	<b>Local</b>	\$ 3,630	\$ 3,150	\$ 3,630	\$ 3,630	\$ 14,040
Section 5339	<b>Federal</b>	\$ 53,048	\$ 230,392	\$ 53,048	\$ 53,048	\$ 389,536
	<b>State</b>	\$ 6,631	\$ 28,799	\$ 6,631	\$ 6,631	\$ 48,692
	<b>Local</b>	\$ 6,631	\$ 28,799	\$ 6,631	\$ 6,631	\$ 48,692
<b>Total:</b>		<b>239,170</b>	<b>437,990</b>	<b>239,170</b>	<b>239,170</b>	<b>1,155,500</b>

# TIP MODIFICATION / AMENDMENT ANALYSIS

TIP ID # C-2018-10

Original Data						Values in thousands
Funding Category	Previous	FY22	FY23	FY24	FY25	Total
Section 5311	\$ -	\$ 109,248	\$ 109,248	\$ 109,248	\$ 109,248	\$ 436,992
Section 5307	\$ -	\$ 29,040	\$ 29,040	\$ 29,040	\$ 29,040	\$ 116,160
Section 5339	\$ -	\$ 53,048	\$ 53,048	\$ 53,048	\$ 53,048	\$ 212,192
Matching Funds	\$ -	\$ 47,834	\$ 47,834	\$ 47,834	\$ 47,834	\$ 191,336
						<b>\$ 956,680</b>

Difference						Total
Funding Category	Previous	FY22	FY23	FY24	FY25	Total
Section 5311	\$ -	\$ -	\$ (14,448)	\$ -	\$ -	\$ (14,448)
Section 5307	\$ -	\$ -	\$ (3,840)	\$ -	\$ -	\$ (3,840)
Section 5339	-	\$ -	\$ 177,344	\$ -	\$ -	\$ 177,344
Matching Funds	\$ -	\$ -	\$ 39,764	\$ -	\$ -	\$ 39,764
						<b>\$ 198,820</b>

Adjusted Data						Total
Funding Category	Previous	FY22	FY23	FY24	FY25	Total
Section 5311	\$ -	\$ 109,248	\$ 94,800	\$ 109,248	\$ 109,248	\$ 422,544
Section 5307	\$ -	\$ 29,040	\$ 25,200	\$ 29,040	\$ 29,040	\$ 112,320
Section 5339	-	\$ 53,048	\$ 230,392	\$ 53,048	\$ 53,048	\$ 389,536
Matching Funds	\$ -	\$ 47,834	\$ 87,598	\$ 47,834	\$ 47,834	\$ 231,100
						<b>\$ 1,155,500</b>

## Percent Change

Action 21%

Reasoning Administrative



Larry Hogan  
Governor  
Boyd K. Rutherford  
Lt. Governor  
Gregory Slater  
Secretary  
Holly Arnold  
Administrator

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**TO:** MS. HEATHER MURPHY, DIRECTOR  
MDOT OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**ATTN:** MR. TYSON BYRNE, MANAGER  
MDOT OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**FROM:** MS. KATE SYLVESTER, DEPUTY ADMINISTRATOR *KS*  
MDOT MTA OFFICE OF PLANNING AND CAPITAL PROGRAMMING

**DATE:** April 4, 2022

**SUBJECT:** Administrative Modification to the FY 2022-2025 CSMMPO TIP

MDOT MTA is requesting an Administrative Modification to the FY 2022-2025 CSMMPO TIP for St. Mary's Capital Assistance.

MDOT MTA is decreasing Section 5311 federal funding for capital assistance by \$109k, decreasing Section 5307 federal funding for capital assistance by \$157k, and decreasing Section 5339 federal funding for capital assistance by \$344k, all in FY 2023. St. Mary's County will be receiving funding to provide continued Preventive Maintenance and two small replacement buses.

The proposed action will not impact scheduling or funding availability for other projects in the current TIP, which continues to be fiscally constrained.

After your review, please process the requested Administrative Modification for inclusion in the FY 2022-2025 CSMMPO TIP. If you have any questions, please do not hesitate to contact Ms. Erika Falk, MDOT MTA Office of Planning and Capital Programming, at 410-767-3135 or via email at [efalk@mdot.maryland.gov](mailto:efalk@mdot.maryland.gov).

cc: Mr. Dan Janousek, Regional Planner, Office of Planning & Capital Programming,  
MDOT  
Mr. Tyson Byrne, Regional Planning Manager, Office of Planning & Capital  
Programming, MDOT

**Calvert - St. Mary's  
Metropolitan Planning Organization  
FY 2022-2025  
TRANSPORTATION IMPROVEMENT PROGRAM  
CAPITAL**

Project Code: \_\_\_\_\_ STIP #: S-2018-12

Project Name: Small Urban Transit System  
(St. Mary's County Transit)

Improvement Description: Capital Assistance for Transit Services provided by St. Mary's County

Responsible Agency: Maryland Department of Transportation/Maryland Transit Administration

Funding: Various      Ratio: 80% Federal  
10% State  
10% Local

Comments/ MPO App.      Capital Assistance will enable St. Mary's to continue to operate public transit service. The following projects will be funded: Preventive Maintenance and Small Bus Replacements.

Project	Funding Source	FY2022	FY2023	FY2024	FY2025	FY 2022-2025 TOTAL
Section 5311	Federal	\$ 166,567	\$ 166,567	\$ 166,567	\$ 166,567	\$ 666,268.00
	State	\$ 20,822	\$ 20,822	\$ 20,822	\$ 20,822	\$ 83,288.00
	Local	\$ 20,822	\$ 20,822	\$ 20,822	\$ 20,822	\$ 83,288.00
Section 5307	Federal	\$ 239,695	\$ 239,695	\$ 239,695	\$ 239,695	\$ 958,780.00
	State	\$ 29,963	\$ 29,963	\$ 29,963	\$ 29,963	\$ 119,852.00
	Local	\$ 29,963	\$ 29,963	\$ 29,963	\$ 29,963	\$ 119,852.00
Section 5339	Federal	\$ 453,768	\$ 453,768	\$ -	\$ 198,554	\$1,106,090.00
	State	\$ 56,721	\$ 56,721	\$ -	\$ 24,980	\$ 138,422.00
	Local	\$ 56,721	\$ 56,721	\$ -	\$ 24,980	\$ 138,422.00
<b>Total:</b>		<b>1,075,042</b>	<b>1,075,042</b>	<b>507,832</b>	<b>756,346</b>	<b>3,414,262</b>

# TIP MODIFICATION / AMENDMENT ANALYSIS

TIP ID #

S-2018-12

Original Data						Values in thousands
Funding Category	Previous	FY22	FY23	FY24	FY25	Total
Section 5311	\$ -	\$ 166,567	\$ 166,567	\$ 166,567	\$ 166,567	\$ 666,268
Section 5307	\$ -	\$ 239,695	\$ 239,695	\$ 239,695	\$ 239,695	\$ 958,780
Section 5339	\$ -	\$ 453,768	\$ 453,768	\$ -	\$ 198,554	\$ 1,106,090
Matching Funds	\$ -	\$ 215,012	\$ 215,012	\$ 101,570	\$ 151,530	\$ 683,124
						<b>\$ 3,414,262</b>

Difference						Total
Funding Category	Previous	FY22	FY23	FY24	FY25	Total
Section 5311	\$ -	\$ -	\$ (109,167)	\$ -	\$ -	\$ (109,167)
Section 5307	\$ -	\$ -	\$ (157,095)	\$ -	\$ -	\$ (157,095)
Section 5339	\$ -	\$ -	\$ (344,612)	\$ -	\$ -	\$ (344,612)
Matching Funds	\$ -	\$ -	\$ (152,723)	\$ -	\$ -	\$ (152,723)
						<b>\$ (763,597)</b>

Adjusted Data						Total
Funding Category	Previous	FY22	FY23	FY24	FY25	Total
Section 5311	\$ -	\$ 166,567	\$ 57,400	\$ 166,567	\$ 166,567	\$ 557,101
Section 5307	\$ -	\$ 239,695	\$ 82,600	\$ 239,695	\$ 239,695	\$ 801,685
Section 5339	\$ -	\$ 453,768	\$ 109,156	\$ -	\$ 198,554	\$ 761,478
Matching Funds	\$ -	\$ 215,012	\$ 62,289	\$ 101,570	\$ 151,530	\$ 530,401
						<b>\$ 2,650,665</b>

**Percent Change**

Action

-22%

Reasoning

Administrative